



## Vocabulary Inventory

As you complete this form, please consider:

- What would you like to communicate that you currently can't or have difficulty communicating? For example...
  - o Personal care needs
  - o Messages you would like to use in conversation with family and friends
  - o Messages for the telephone
  - o Messages for health professionals (e.g., doctor, therapist)
  - o Messages for talking with people in the community (e.g., volunteering, shopping, restaurant)

The following sections are just guidelines of what could be included in a communication tool (low-tech and/or high-tech). Feel free to **ADD** more as you see fit. Remember, ***the more personalized the messages are, the more useful the communication tool will be.***

### **CLIENT INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

### **PERSON(S) COMPLETING THE FORM:**

Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to  
AAC User: \_\_\_\_\_

May we contact  
you to discuss further:             YES             NO

Add additional pages as needed!

**People that you need to communicate with:**

Family members: (Please provide name and relationship, e.g. Alison – mother, Peter - spouse)

Friends/acquaintances:

Therapists/support staff:

Unfamiliar partners – people in the community (e.g., waiters, merchants, cashiers, etc.):

Add additional pages as needed!

## Introduction

When meeting new people/acquaintances, it might be helpful to include messages describing yourself, your interests, your communication book, your condition, your intact abilities, etc. Please put your own personal touch on these messages!

*For example:*

- I have Parkinson's disease and this affects my speech, making it unclear at times.
- I understand everything you say, but it might take a little longer for me to respond as I use this book/device to help me communicate. Please be patient, and let me know when you are having trouble understanding.
- To help, you can ask me questions that I can answer with a yes/no, or give me choices.

## About Me

Date of birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Places lived (Countries, cities/towns):

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When did you come to Canada? \_\_\_\_\_  N/A

Did you go to school? Where? What did you study?

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Jobs/career: \_\_\_\_\_

Current marital status:  Single  Married  Common-law  Widowed  Divorced  
 Other / I do not wish to disclose

Spouse/partner (Name, where/when you met, where/when married, etc.)

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Pets: \_\_\_\_\_

Hobbies/Interests:

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Add additional pages as needed!

## Common Requests/Comments

Think of the requests that you currently make. We can break these down into categories/situations. For example, you can have a section on food, entertainment, etc.

### e.g. Food

- I would like some lemonade, please.
- May I have more soup?
- I'm stuffed!
- \*List of favourite foods..

### e.g. Entertainment

- It's too loud. Please turn down the volume.
- Could you change the channel?
- Any good movies on?
- Have you seen my cell phone?

## Personal Care Needs

Think of what you need help with in terms of your personal care (e.g., dressing, bathing, shaving, etc.). What messages would you need to express these needs?

**e.g. Personal Care**

- It's time for a haircut. Can we make an appointment?
- I'd like to get into my chair, please.
- Where is my black jacket?
- I need to brush my teeth, can you help me?

## Social Conversation

Consider messages that you would like to communicate when talking with family and friends (incl. topics, questions, comments – make them as personalized as possible!). *Having a topics page might help narrow down the ideas that you are trying to express and put conversation partners in the right context.*

### e.g. **Social**

- What are the plans for this weekend?
- Do you have any vacation plans?
- My hobbies include...

### **Examples of topics:**

- Sports
- Games
- Money
- School
- Family
- The future
- Health
- News

*\*The following section focuses on questions/comments used in social conversation. Please review and select suggested phrases, and feel free to add your own personal ones!*

### GREETINGS

- Hello!
  - Hey, what's up?
  - Good morning
  - How are you?
  - Good to see you
- 

### STARTERS:

- Have you been to the movies lately?
  - Did you see the game last night?
  - How is your family?
  - Do you have a minute?
  - I have something to tell you
- 

### COMMENTS:

- What else happened?
  - You've got to be kidding
  - I understand
  - That's great!
  - How about you?
  - What do you think?
- 

### REPAIRS:

- Hold on a second
  - That's not what I meant
  - I don't understand
  - Could you repeat that?
  - Sorry, it's hard to explain
  - It's not on my device
- 

### CLOSURES:

- Goodbye!
  - Talk to you later!
  - When will I see you again?
  - It was nice chatting with you
  - Have a great day!
- 

Add additional pages as needed!



## Telephone Messages (\*if applicable)

With a speech-generating device (SGD), it is possible for you to communicate with others over the telephone (*if this is something that you want to explore further*). Consider messages you might want to express over the telephone.

### e.g. Phone

- Hi, this is \_\_\_\_\_. Please don't hang up; I am using a device to help me communicate!
- May I ask who is calling?
- Could you please call back and leave a message on the machine?
- Sorry, wrong number!

## Going out in the community

Consider messages you would like to use when you are out in the community (e.g., volunteering, shopping, or at a restaurant).

### e.g. Restaurant

- May I see the menu?
- What comes with it?
- I'd like a refill, please
- That was delicious, thanks
- My favorite restaurants are...

### e.g. Shopping

- Does this come in a size \_\_\_\_?
- I wear shoe size \_\_\_\_.
- Is this on sale?
- Could you help me find something?
- I like to shop at...

## Messages for health professionals

Consider messages that you would like to use when communicating with health professionals (e.g., doctors, nurses, therapists, pharmacists).

**e.g. Doctor**

- How do you think I am doing?
- It has been getting better/worse
- I'm a bit confused. Could you please explain that again?
- Do you have the test results?
- When is my next appointment?

## Feelings

Sometimes, expressing how we are feeling may be difficult, especially when we are emotionally charged. Would you like to include a section on feelings? Any specific examples you can think of?

**e.g. Feelings**

- Happy
- Sad
- Angry
- Frustrated
- Surprised
- Excited
- Proud
- Worried
- Bored
- Embarrassed

PLEASE use this extra space include any additional information or messages you would like to communicate!

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Add additional pages as needed!

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